

THE REPUBLIC OF RWANDA

Kigali/...../...../.....

N°.....



**MINISTRY OF LOCAL GOVERNMENT**

**P.O BOX: 3445 KIGALI**

**TEL: 252583595/FAX: 252582227**

**Website : [www.minaloc.gov.rw](http://www.minaloc.gov.rw)**

**JOB VACANCY**

Ministry of Local Government wishes to recruit motivated, hardworking and qualified employees on the following posts:

No	Post	Job Profile
1	Local Government Inspectors (3)	<p>A0 in Social Sciences, Public Administration, Population Studies, Development Studies, Finance, Accounting, Management, Law, Economics and ICT with 3 years working experience or Master's in Social Sciences, Public Administration with 3 years of working experience or Master's degree in Social Sciences, Public Administration, Population Studies, Development Studies, Finance, Accounting, Management, Law, Economics and ICT.</p> <p><b><u>Key Technical Skills &amp; Knowledge required :</u></b></p> <ul style="list-style-type: none"> <li>- Knowledge of national social protection programmes and Local government service delivery;</li> <li>- Knowledge of the legislative framework on social protection ,</li> <li>- Knowledge of the legislative framework around Local government services;</li> <li>- Knowledge in technical and policy issues related quality services;</li> <li>- Knowledge and skills to conduct regular and on sport inspections</li> <li>- Knowledge in technical and policy issues related to social protection and service delivery; Knowledge of decentralized services;</li> <li>- High analytical and Complex Problem Solving skills;</li> <li>- Judgment and Decision Making Skills;</li> <li>- Understand and Knowledge of cross- sectoral policy areas, particularly with respect to intersection of social safety nets, social and health insurance, child nutrition and education</li> <li>- Competent in Computer Skills;</li> <li>- Excellent Communication Skills</li> </ul>

**HOW TO APPLY:**

Interested Candidates should download and fill Job application forms from the Public Service Commission (PSC) website [www.psc.gov.rw](http://www.psc.gov.rw). The form should be accompanied with up dated and signed CV, Photocopy of the Required Degree, Copy of National Identity Card, Service testimonials and three referees. The candidates with foreign academic papers/ degrees will be required to submit their copy of equivalence.

The application should be submitted to the Ministry of Local Government Head Quarter, P.O BOX 3445 Kigali, Gasabo at Kacyiru not later than ~~the 7th~~ **October** 2016 at 12:00 Noon.

Done in Kigali on ~~16/10/2016~~

MUNYESHYAKA Vincent  
Permanent Secretary.

